

Appendix II: ADDO Training Questionnaire – Pilot Health Institutions

Please supply the following information on implementing ADDO training:

Name of the Institution.....

1. Where did **ADDO training** take place? (Please Tick)

- a. On-site
- b. At an outreach-hired facility (explain why):

2. **Coverage of participants** (please indicate number of participants per district/area coverage):

- a. Within the zone/region (Please indicate districts):
 - Males.....
 - Females
- b. Outside the zone/region (Please indicate areas):
 - Males.....
 - Females

3. **Application and interview process**

- a. Please describe the interview process for the selection of ADDO candidates:
.....
- b. Describe the challenges encountered or observed during the interview process:
.....

4. **Pharmacy Council support to institutions on institutionalizing ADDO trainings**

Please comment on the following support strategies for institutionalizing ADDO trainings:

- a. **Communication with PC:**
- b. **Availability of training materials from PC:**
- c. **Assessment of ADDO trainees:**
.....

5. **Support provided to trainees on institutionalizing ADDO trainings**

- a. **Provision of learning materials:**
.....
- b. **Provision of accommodations (please quote payment per person):**
.....
- c. **Provision of meals (please quote payment per person)**
.....

d. **Any other support provided**

.....

6. Fees

- a. Tuition:
- b. Learning Materials (Books):
- c. ADDO Coat:
- d. ADDO Certificate:
- e. Meals :
- f. Accommodation:
- g. TOTAL FEES PAID:

7. Money Collected

- a. Money collected from application and interviews:
- b. Money collected as fees:
- c. **Expenditures:**
 - i. Learning materials
 - ii. Meals and refreshments.....
 - iii. Facilitator payments(show breakdown).....
 - iv. Incidentals (e.g., printing, photo coping):
 - v. Profit generated from the ADDO course:

Item	Cost	Days	No. people	Total
Teaching allowance/per diem				
Facilitation fee				
PC staff/per diem				
Transport PC staff				
Coordinator				
Other costs				
Venue hiring				
Administrative cost				
Miscellaneous				
Books from PC, clinical coats, and certificates				
Stationaries and teaching aids				
Total Expenditures				

8. Challenges

Please describe the challenges of institutionalizing ADDO trainings.

- a. **Advertising methods:**

- b. Interviews (who performed the interviews):
- c. Initiation of ADDO trainings to institutions:

9. EXTRA: Lessons learned